

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE		PAGE OF PAGES 1 of 7		
2. AMENDMENT/MODIFICATION NO. 0001		3. EFFECTIVE DATE April 17, 2000		4. REQUISITION/PURCHASE REQ. NO		5. PROJECT NO. (If applicable) Consulting Services	
6. ISSUED BY DEFENSE ENERGY SUPPORT CENTER 8725 JOHN J. KINGMAN RD., SUITE 4950 FT. BELVOIR, VA 22060-6222 BUYER/SYMBOL: S. STOVALL /DESC-FPB PHONE: 703-767-9339 FAX: 703-767-9338		CODE SCO600		7. ADMINISTERED BY (If other than Item 6)		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (NO., street,city,county,State,and ZIP Code) BIDDER CODE CAGE CODE:				X		9a. AMENDMENT OF SOLICITATION NO. SP0600-00-R-0020	
						9b. DATED (SEE ITEM 11) April 4, 2000	
						10a. MODIFICATION OF CONTRACT/ORDER NO.	
						10b. DATED (SEE ITEM 13)	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<p>[X] The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [] is extended, [X] is not extended</p> <p>Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning copies of the amendment;(b) By acknowledging receipt of this amendment on each copy of the offer submitted; or(c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers.</p> <p>FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.</p>							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: MUTUAL AGREEMENT OF THE PARTIES							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor [X] is not, [] is required to sign this document and return copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)							
1. Clauses I131 and L603 are both hereby deleted from the above-referenced solicitation. 2. Clause L87.06 Paragraphs (a) and (b) are hereby deleted . 3. Clause B34.01 in the solicitation is hereby replaced with B34.01 on page 2 of this Amendment. 4. Clause L2.31.100 in the solicitation is hereby replaced with L2.31.100 on page 3 of this Amendment 5. Clause M28.100 in the solicitation is hereby replaced with M28.100 on page 4 of this Amendment 6. Section C is hereby replaced with Section C on page 5 of this Amendment 7. The attached Questions submitted by potential offerors and Answers provided by DESC are hereby incorporated into the above-referenced solicitation on pages 6 and 7.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
				16A. NAME OF CONTRACTING OFFICER BRIAN DeLONG			
15B. NAME OF CONTRACTOR/OFFEROR BY _____ (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED	

B34.01 SERVICES TO BE FURNISHED AND PRICES (DESC FEB 1991)

The services to be furnished during the period specified herein and the unit prices are as follows:

NOTE: These will be fixed price, indefinite delivery and indefinite quantity awards, with a minimum guarantee of \$ 1,000. Task orders will be competed among contractors that are awarded contracts resulting from this solicitation. Offerors may submit different rates for each year of the performance period.

JUNE 1, 2000 through MAY 31, 2004

CLIN PROJECTED LABOR RATES CATEGORIES FOR TASK ORDERS

0001 Contractor's labor rate per hour for media communications services is \$_____.

Note: Estimated number of hours: 2,080

0002 Contractor's labor rate per hour for accounting services is \$_____.

Note: Estimated number of hours: 6,240

0003 Contractor's labor rate per hour for economic analyses support is \$_____.

Note: Estimated number of hours: 4,160

0004 Contractor's labor rate per hour for analytical support services is \$_____.

Note: Estimated number of hours: 2,080

0005 Contractor's labor rate per hour for business process reengineering services is \$_____.

Note: Estimated number of hours: 2,080

0006 Contractor shall be reimbursed monthly for any travel in accordance with the Joint Travel Regulations (JTR). This CLIN will be placed on each individual task order.

(DESC 52.207-9F85)

L2.31.100 PROPOSAL FORMAT AND CONTENT (DFSC JUL 1997)

(a) PRICE PROPOSAL.

(1) The SERVICES TO BE FURNISHED clause must be completed. All fill-ins in the Offeror Submission Package must be completed and submitted with the offer. The offeror should submit the original and one copy of the price proposal.

(2) If any exceptions are to be taken to the terms and conditions, indicate specific paragraphs and submit as part of the price proposal. Only exceptions detailed here will be considered exceptions to the requirements of the solicitation.

(b) TECHNICAL PROPOSAL.

(1) The offeror will submit an original and 3 copies of the technical proposal. The proposal will be evaluated strictly on technical merit, and should address the subject(s) described below. Proposals, excluding resumes, are limited to 25 pages.

(2) **SPECIFIC INSTRUCTIONS.** Technical proposals should address the following subjects, which will be evaluated to determine technical scores:

(i) EXPERIENCE

(A) The offeror must provide a description of his experience in the energy industry, particularly experience with DESC and its' energy support mission. The experience of each person listed as key personnel should be described, with a resume provided for each.

(ii) PAST PERFORMANCE.

(A) The offeror shall list all contracts and subcontracts (completed or in progress) for the last three years from DESC as well as others (completed or in progress) for other Government agencies or the private sector that are related to the proposed contract. Failure to submit a complete list may reflect adversely on the Contractor. The Government has the option to consider information from these sources, and any others that may be available, that it deems necessary in order to make an accurate assessment of the Contractor's past performance. The offeror should include the following information:

(a) Name of contracting activity;

(b) Contract number;

(c) Contract type and dollar value;

(d) Brief description of the work (if the offeror is a large business, include a description of any subcontracting); and

(e) Contracting Officer, Contracting Officer's Representative, Administrative Contracting Officer, and program manager (all that are applicable) with telephone numbers. These contracts may include efforts undertaken on behalf of (1) private industry, (2) quasi-government organizations, or (3) Federal agencies, including those performed for non-DoD activities.

(B) The offeror should provide information on any significant problems encountered and corrective actions taken.

(DESC 52.215-9F95)

M28.100 EVALUATION OF OFFERS (DESC JAN 2000)

(a) Award of this contract shall be made by using source selection procedures. Proposals submitted in response to this solicitation should be prepared in accordance with the PROPOSAL FORMAT AND CONTENT clause (L2.31.100) and will be evaluated by a board of one or more Government personnel. Final selection shall be made by the Source Selection Authority based on an overall assessment of each offeror's technical and price proposals. Judgment on the part of the Government evaluator(s) is implicit in the entire source selection process. The resultant contract shall represent the best overall value to the Government.

(b) It is anticipated that multiple awards will be made, with the final number determined by the amount of proposals received, and the qualifications of the contractors. Contractors with capability in all functional areas of DESC are preferred, but awards may be made to contractors with specialized expertise. The total number of awards will be limited to a number that will allow placing of task orders to be manageable, probably in the three-to-five range.

(c) For purposes of this solicitation, price and technical merit are equal in importance. However, as proposals become more equal in their technical merit, the price becomes more important.

(i) **PRICE EVALUATION.** The Government reserves the right to award to other than the lowest evaluated offer. The low offer will be determined by computing the total cost to the Government for the four-year period of performance. This will be accomplished by multiplying the rates for each labor category by the estimated hours for that category, then multiplying by four.

(ii) **TECHNICAL EVALUATION.** Technical proposals will be rated and ranked against the evaluation factors listed below, which are equal in importance:

FACTOR 1

EXPERIENCE

Demonstration of the offeror's experience in providing energy-related support services. The experience will be evaluated in the following areas, which are listed in descending order of importance:

1. Experience in the energy industry, particularly the fuel industry.
2. Experience with DESC.
3. Experience in providing management support services/studies.

FACTOR 2

PAST PERFORMANCE

The Government will evaluate the offeror's past performance. In doing this, the Government may consider information in the offeror's proposal and information obtained from other sources, including past and present customers and their employees, other subcontractors, and any others who may have useful information. Offerors lacking relevant past performance history shall receive a neutral evaluation for past performance. A record of acceptable past performance will not result in a favorable assessment of an otherwise unacceptable proposal.

(d) After each evaluation, each of the factors described in (c)(ii) above will be given one of the following ratings:

- (1) Exceptional.
- (2) Very Good.
- (3) Satisfactory.
- (4) Marginal.
- (5) Unsatisfactory.

Proposals may be rated differently within each category, i.e., two proposals may receive an exceptional rating, but one may be more exceptional than the other.

Note: This solicitation is being issued on an unrestricted basis. However, the Government is reserving one award for a Small Disadvantaged Business (SDB), and one award for a small business. These reservations will only be applied to the extent that the proposals received by such firms are both technically acceptable and generally evaluated to be in line with other proposals being considered for award.

(DESC 52.209-9F95)

SECTION C - DESCRIPTION/SPECIFICATIONS

STATEMENT OF WORK

C.1 BACKGROUND

The Defense Energy Support Center (DESC) is the integrated materiel manager of fuel for the Department of Defense. To support this mission, DESC has an increasing need for advisory and assistance services.

C.2 SCOPE OF WORK

It is anticipated that multiple, indefinite-quantity contracts will be awarded, with task orders competed among these contractors. Task orders may be cost-reimbursable, fixed-price, time-and-material, labor-hour, or any combination of these types.

The projected work will consist primarily of management support services, but may include analyses/studies support. These services may be required in any of DESC's business units or offices. Management support services will usually require contractor personnel to be located at DESC for most of the time that the services are required.

Examples of anticipated requirements include:

- a. Support of DESC communications media.
- b. Accounting services and economic analyses.
- c. Directed analytical support.
- d. Business process reengineering.

C.3 ORDERING PROCEDURES

Task orders for specific services will be awarded in accordance with procedures outlined in FAR 16.505. Task orders will be competed to the extent practicable, after considering the type of services required and the expertise available among the contractors.

C.4 PERIOD OF PERFORMANCE

The contract period will be from June 1, 2000 through May 31, 2004. The performance period of order may extend beyond this period, provided the orders are placed by May 31, 2004.

C.5 TRAVEL

Most of the anticipated services will be performed either at DESC or the contractor's facilities, but some travel to DESC field offices, domestic or overseas, may be required. Specific travel requirements will be identified in each task order.

C.6 GOVERNMENT FURNISHED PROPERTY

Specific property to be provided will be identified in each task order. Generally, for services performed at DESC, a desk and computer will be provided.

Solicitation SPO600-00-R-0020 Questions

1. Clause B34.01. Are these rates fixed for the length of the contract? How do you want the rates set up for different people of different skill levels? Where are FAS services under the CLIN structure you have proposed?

A: Offerors may propose different rates for each year of the contract. If a contractor has multiple rates for a type of service, the proposed rate should be an average of these rates. Contractors will be able to choose the appropriate skill level (and rate) for the work specified in a task order. FAS support services would fall under "Analytical support services".

2. Clause E5.03. This contract is largely a services contract with the inspection due at delivery. I do not understand how to maintain an inspection system on my intellectual capital that I intend to offer. Can you please identify an acceptable inspection system that I as a "Contractor shall provide and maintain" for things like FAS testing, business improvement studies, FAS implementation, Public Affairs and so on when the majority of the work is here at DESC?

A: An acceptable inspection system is any review process that allows the contractor to adequately monitor the quality of work being performed. This will vary depending on the type of service being performed. We expect a contractor to continuously monitor a service, and not wait until that service is completed to review the quality of work performed.

3. I1.06. The Equitable Adjustment clause appears to require a signature but does not appear in the Offeror Submission Package. What am I to do with this clause?

A: Clause I1.06 refers to equitable adjustment claims, which cannot be made until after a contract (or task order) has been awarded.

4. Clause I131. Insurance requirements are not identified in the schedule and I have found no requirement elsewhere in the contract requirements or boiler plate. What insurance requirements are incorporated in this solicitation?

A: Clause I131 has been deleted.

5. Clause L2.31.100. What format do you want to receive the proposal? Do you want it in binders? Is there a page limit?

A: The technical proposal may be submitted in any format a contractor chooses. There is a 25 page limit.

6. Clause B34.01. The labor rate categories are not specific enough to identify a price.

A: The categories are broadly stated because of the wide variety of potential services required. If a contractor is uncertain what rates should be submitted, he may submit multiple rates (with a description of each), and we will select the one(s) that we consider most appropriate.

7. Clause B34.01. Are these labor rates only for evaluation purposes or will the contractor be held to these rates when a task order is issued? If the contractor is held to these rates, why would you need to compete for the task order? If the contractor is not held to the rates, why even have them submitted?

A: See questions 1 and 6. Rates must be submitted because the FAR requires that price or cost factors be part of every contract award.

8. What are facilities support services?

A: Facility support services could be any service that supports the Facility and Distribution CBU. The most likely type of services would be economic analysis of fuel system operations or replacement, life-cycle costs of fuel distribution, and facility management support.

9. Could you be more specific on the type of accounting skills required?

A: Accounting skills could be required to support any part of DESC-R's mission, but most likely in the area of contract account review and reconciliation.

10. Is this a recompile of a currently awarded contract? If so, who is the incumbent contractor?

A: Some of the projected services are currently being performed by Petroleum Management Consultants.

11. What percentage of the hours specified in paragraph B34.01 are anticipated to be performed at the government site?

A: The services that fall under the “Management Support” category will generally be performed at DESC, because the information necessary to perform these services is located at DESC. Studies/analyses could probably be performed at a contractor’s facility. At this point, the majority of projected work falls under the management support category.

12. Does DESC intend to issue a more detailed SOW?

A: More detailed SOWs will be issued with each task order.

13. Will DESC delineate the type of economic analyses desired?

A: Economic analyses may entail cost analysis of fuel distribution systems, life-cycle cost of fuel operations, or any other economic analysis of a system that DESC supports.

14. Will the media consultant be required to produce any material for print, video, or any other medium?

A: That is not anticipated, but is possible.

15. The SOW identifies five broad areas of anticipated requirements. Is it necessary that bidding firms have capabilities in all of the identified areas.

A: A company may submit a proposal for less than all of the identified areas. The offeror should specify clearly in the proposal what areas it is interested in.

16. Could DESC provide some elaboration on the work envisioned?

A: The work could involve any area that is part of DESC’s mission. Some examples of potential work are support of DESC publications, contract reconciliation, utility system evaluation/analysis, natural gas distribution analysis, FAS management support, fuel system economic analysis, and fuel distribution cost analysis.

17. Are subcategories for labor rates acceptable?

A: See questions 1 and 6.

18. Are the number of estimated hours an annual or 4-year estimate?

A: This is an annual estimate.

19. Are there any type of set-asides for this solicitation?

A: See amended clause M28.100.